Stationers' Hall CSR Policy





Historic City Venue with a Heart of Green

The Worshipful Company of Stationers and Newspaper Makers The City of London Livery Company for the Communications and Content Industries

Stationers' Hall Ave Maria Lane London EC4M 7DD

Telephone 020 7248 2934 E-mail admin@stationers.org www.stationers.org Our CSR policy is supported by our management team and is implemented, communicated and monitored by our staff and suppliers.

The Hall

- We recycle paper across the business
- We have partnered with Vick's Wicks and donate our used candles to them, who produce brand new recycled candles
- We have replaced lighting in many areas with low energy LED alternatives
- We have installed proximity activated lights in some areas that automatically switch off when not in use
- We have a maintenance schedule in place to ensure our plant and equipment is working efficiently
- 43% of our electricity comes from renewable sources

Plus:

• We are planning major redevelopment works that will improve accessibility to the Hall with the installation of a lift. The works will also improve the insulation, heating and include an air-cooling system.

Catering

CH&Co is the largest and most diverse contract caterer to be awarded the top-level three-star rating by the Sustainable Restaurant Association (SRA).

With the support of our in-house caterer, CH&Co, we are able to offer sustainable events at our Hall. Here are just some of CH&Co's initiatives:

- Withdrawing plastic straws from events (paper straws now offered only on request)
- Using local and seasonal produce to support British business, reducing haulage costs and the environmental impact of transport



- Increasing the proportion of veg-led dishes on menus to combat environmental damage
- Offering entirely vegan menus on our usual events menu
- Serving sustainably caught fish
- A comprehensive range of environmentally friendly cleaning products



To read more about CH&Co's CSR policy, click <u>here</u>.

Travel

Located in the heart of the City, Stationers' Hall has excellent public transport links as well as bike storage facilities for visitors and staff. We encourage all visitors and staff to consider their impact when they travel to Stationers' Hall.

The 200-year-old London plane tree in our Garden

One of the iconic features of the Stationers' Hall is our Garden, which provides a habitat for a variety of flora and fauna, an oasis in the heart of the city.

According to *KEYSTONE 10 MILLION TREES,* a mature tree absorbs carbon dioxide at a rate of approximately 22 kg per year. Our Garden's centrepiece, the enormous London plane tree, was planted in 1837.

Staff

We are committed to provide a safe, enjoyable and inclusive environment for our employees by:

- Providing equal opportunities to everyone
- Offering training and support
- Paying our staff the London living wage
- Offering a cycle to work scheme
- Employee events throughout the year

Charitable giving

The Stationers' Foundation provides financial and practical support for young people seeking to enter and advance in the communication and content industry. 98p of every £1 we spend directly supports training programmes, bursaries and schools.



The Foundation Activities:

- **Postgraduate Bursary Scheme** 10 annual awards for students on selected postgraduate courses
- **Financial Assistance** for students requiring assistance towards the cost of starting or continuing their education
- **Major Awards** for students wishing to travel whilst following a course of study
- Prize and Scholarship Fund for students following a course of study at FE Colleges and Universities
- The Stationers' Foundation Saturday Schools The Foundation funds two Saturday Schools for disadvantaged children in London
- Shine School Media Awards, rewarding UK secondary schools who produce an outstanding newspaper, magazine, podcast or website – The Foundation is the main sponsor and organiser of the Shine Schools Media Project
- Schools Support The Foundation supports Stationers' Crown Woods Academy in many ways including through the provision of equipment and mentoring activities
- Welfare The Foundation's welfare activity is the provision of annual or one-off grants of money and other support to persons in need, hardship or distress
- **Charity Giving** The Foundation makes regular contributions to charities in the City of London and beyond
- **Apprenticeship Schemes** the Stationers' Foundation supports various apprenticeship schemes such as The Queen's Bindery Apprenticeship and the Evening Standard Media Diversity Scheme